

ORDINANCE-3835

AN ORDINANCE TO AMEND SECTION 2-85
OF THE CITY CODE PERTAINING TO LEAVE
CARRYOVER

SECTION AMENDED: § 2-85

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VIRGINIA BEACH,
VIRGINIA:

That Section 2-85 of the Code of the City of Virginia Beach, Virginia, is hereby amended and reordained to read as follows:

Sec. 2-85. Leave and PTO carryover.

14 (a) No employee shall be paid for unused annual leave except upon termination of
15 employment. Upon termination, employees shall be paid straight time for accrued annual
16 leave, and payment shall be processed as expeditiously as possible. No employee shall
17 be allowed to carry more than four hundred (400) hours of accumulated annual leave
18 from one calendar year to the next if the employee is scheduled to work forty (40) hours
19 or more per consecutive workweek, or eighty (80) hours or more per consecutive pay
20 period if exempt under or excluded from the Fair Labor Standards Act of 1938, or is a
21 sworn law enforcement officer assigned to a fourteen-day work period, excluding
22 firefighters assigned to a twenty-one-day work period. No firefighter assigned to a twenty-
23 one-day work period shall be allowed to carry more than five hundred sixty (560) hours
24 of accumulated annual leave from one calendar year to the next, nor shall any employee
25 who terminates employment with the city receive pay for more than four hundred (400)
26 hours of accumulated annual leave if the employee is scheduled to work forty (40) hours
27 or more per consecutive workweek, or eighty (80) hours or more per consecutive pay
28 period if exempt under or excluded from the Fair Labor Standards Act of 1938, or is a
29 sworn law enforcement officer assigned to a fourteen-day work period; or five hundred
30 sixty (560) hours of accumulated annual leave if the employee is a firefighter assigned to
31 a twenty-one-day work period.

32 (b) Part-time employees hired on or after July 1, 1996, shall not be allowed to carry
33 more than one hundred twelve (112) hours of accumulated personal leave from one
34 calendar year to the next. Upon termination, employees shall be paid straight time for
35 personal leave, and payment shall be processed as expeditiously as possible.