

ORDINANCE-3812

**AN ORDINANCE TO AMEND SECTION 2-101 OF THE CITY CODE
PERTAINING TO DEFINITION OF "FULL-TIME EMPLOYEE"**

SECTION AMENDED: §2-101

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VIRGINIA BEACH, VIRGINIA:

That Section 2-101 of the Code of the City of Virginia Beach, Virginia, are hereby amended and reordained to read as follows:

Sec. 2-101. Definitions.

For the purposes of this division, unless otherwise indicated, the following terms shall have the meanings respectively ascribed to them in this section:

Class: A grouping of jobs having similar duties and responsibilities, requiring similar knowledge, skills and abilities, and demanding similar qualifications so that the jobs may be appropriately titled and described, and the employees performing such jobs may be equally compensated.

Full-time employee: A city employee who is scheduled to work 2080 hours or more a calendar year ~~forty (40) hours or more per consecutive workweek or eighty (80) hours or more per consecutive pay period if exempt under or excluded from the Fair Labor Standards Act of 1938; a sworn law enforcement officer assigned to a fourteen day work period; and a firefighter assigned to a twenty-one day work period.~~

Part-time employee: A city employee who works fifty-two (52) consecutive weeks or a full calendar year and is scheduled to actually work less than 2080 hours in the calendar year ~~forty (40) hours per consecutive work week,~~ or a city employee who works less than fifty-two (52) consecutive weeks and is scheduled to actually work forty (40) hours per consecutive work week for less than fifty-two (52) consecutive weeks.

Permanent employee: A full-time city employee who has completed the required probation period as provided in section 2-108.

Probation employee: A full-time city employee who is has not completed the required probation period as provided in section 2-108.

Range: The minimum through maximum salary levels assigned to a class.

Adopted by the City Council of the City of Virginia Beach, Virginia, on this 13 day of May, 2025.