



CITY OF
**VIRGINIA
BEACH**

Health & Human Services STEM Intern

Join our IT Solutions Team as a STEM Intern and collaborate with Business and Systems Analysts to research technology capabilities, document solution requirements, diagnose and resolve technology service incidents, create test scenarios and plans using automated tools like HP ALM, and participate in all phases of the Software Development Lifecycle (SDLC).

Work across the core team verticals to include Workforce Mobility & Access Management, Business Analysis, Business Applications Management, Data and Analytics, and IT Governance and Strategy.

Gain Hands-On Experience in:

- Mobile device management
- VMware
- Telehealth and video conferencing systems
- Cybersecurity/Access Management
- Data and analytics tools like Power BI, Tableau, and AI solutions

Learning Objectives:

- Develop skills in associated roles: Systems Analyst, Business Analyst, Data Analyst, Mobile Device Management Support Analyst
- Conduct systems analysis for IT solutions
- Manage large business systems in a SaaS cloud environment
- Learn IT organization processes like Service Desk, IT Service Management, Change Management, Project Management, and Application Lifecycle Management
- Business Analysts: Gain experience in IT Request Management, IT Work Intake, Business Discovery and Analysis, and IT Governance
- Data Analysts: Work with Power BI, Tableau dashboards, data transformation, and AI initiatives
- Mobile Device Management Support Analysts: Support Apple, Cisco, and HP mobile and video conferencing products

Expected Schedule / Hours:

Candidates will work onsite a minimum of 20 hours per week with the opportunity to work up to 40 hours per week between the operating hours of Monday through Friday 8 AM to 5 PM. The applicant is responsible to provide their own transportation to work and housing during the internship.

Expected Start Date:

September 2025

Expected End Date:

May 2025

Required Education:

Candidates seeking a degree, preferably a senior, pursuing a degree in Computer Science, Business/Data Analytics, Mathematics, Statistics, Computer Engineering, Business Administration, Project Management, or related fields (e.g., public healthcare, social services, criminal justice)

Preferred Skills:

- Strong written and verbal communication skills
- Positive attitude and willingness to learn

Application Deadline:

This position is open until filled. Applications will be reviewed on an ongoing basis. Once the appropriate applicant pool has been established, it will be closed.

Compensation (depends on academic year):

- Freshman/Sophomore: \$15/ hour
- Juniors/Seniors: \$17/ hour
- Graduate Students: \$19/ hour

Application Process:

Interested candidates will need to complete an application for the Internship Program (Requisition #44589) by visiting www.vbgovcareers.com.

Please include Cover Letter, Resume, and Transcript (unofficial will be accepted).

Incomplete applications will not be considered for the internship program.

References may be requested at time of interview. If you have any questions regarding this posting, please contact HRRecruit@vbgov.com.

APPLY TODAY!

The City of Virginia Beach is an Equal Opportunity Employer and does not discriminate based on age, sex, religion, national origin, race, disability, or political affiliation.