

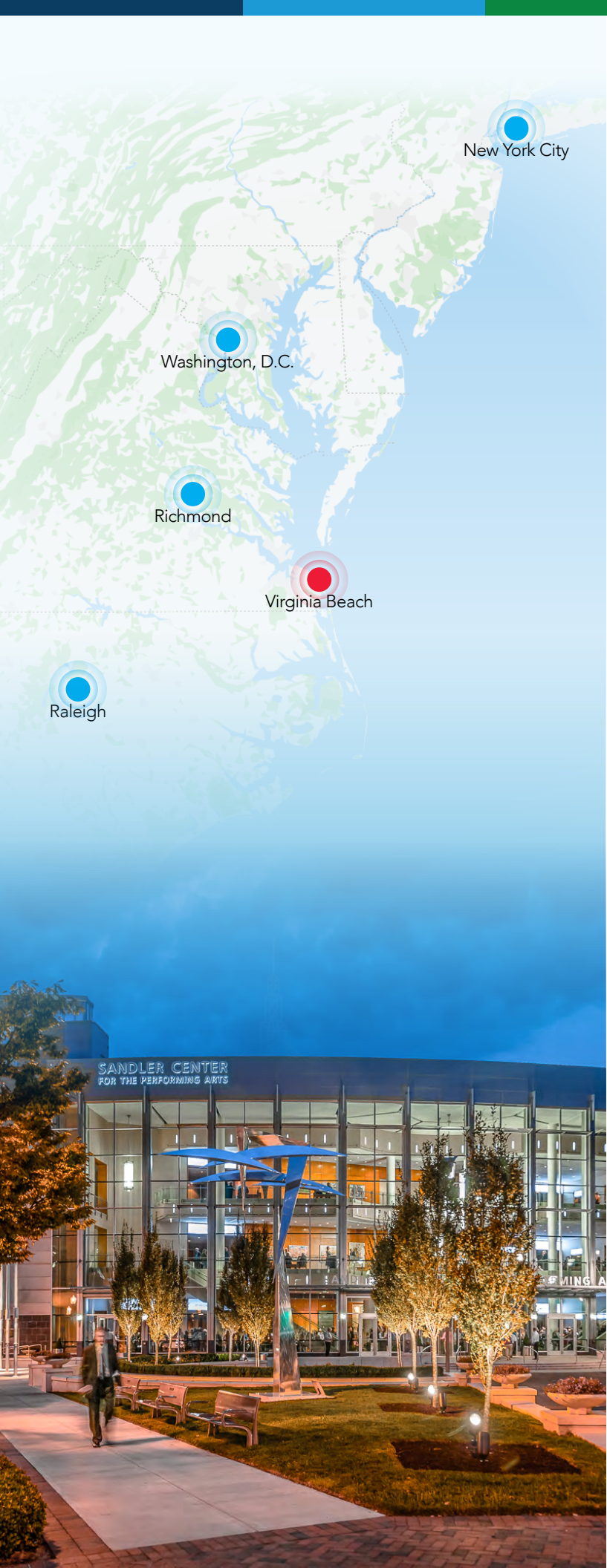


CITY OF
**VIRGINIA
BEACH**

JOIN THE TEAM

We Are Hiring a
Chief Facilities Officer





The City of Virginia Beach is seeking a dynamic leader to guide Public Facilities into the future.

The Chief Facilities Officer is an executive leadership position responsible for the strategic direction, management, and coordination of the City's portfolio of more than 600 municipal assets/facilities. This position oversees the planning, design, construction, operation, maintenance, and lifecycle management of City-owned buildings and related infrastructure.

Reporting to an Assistant City Manager, the Chief Facilities Officer ensures that all public facilities are safe, efficient, code-compliant, and aligned with the City's operational needs and long-term strategic goals. The position serves as a key advisor to executive leadership on capital projects, facility investments, and asset management strategies. The Chief Facilities Officer will lead the Office of Public Facilities, overseeing approximately 200 full-time employees.

Key responsibilities include, but are not limited to:

Executive Leadership & Administration

- Provide strategic leadership and administrative oversight for all Public Facilities operations, including maintenance, trades, and facility management staff
- Direct, plan, and evaluate office programs, policies, and performance outcomes
- Develop organizational goals, performance measures, and continuous improvement initiatives

Capital Projects & Facility Development

- Lead the planning, design, and delivery of new City facilities and major renovations through oversight of contractors and/or consultants, or with internal staff resources
- Oversee architectural design, engineering coordination, and construction project management
- Ensure projects are completed on time, within budget, and in compliance with all applicable regulations and standards
- Manage consultant and contractor relationships, including procurement and contract administration

Capital Improvement Planning

- Develop and recommend the city's Capital Improvement Program (CIP) for facilities, including new construction, major maintenance, and upgrades
- Prioritize investments based on condition assessments, service demands, and long-term planning
- Provide financial forecasting and lifecycle cost analysis for facility assets
- Manage large, complex budgets and ensure cost-effective operations

Facilities Operations & Maintenance

- Oversee the operation, maintenance, repair, and optimization of all municipal buildings, grounds, and building systems (HVAC, electrical, plumbing, life-safety, etc.)
- Establish preventive maintenance programs and asset management systems to extend facility life cycles and reduce deferred maintenance
- Ensure facilities are safe, functional, and responsive to the needs of City departments and the public

Regulatory Compliance & Risk Management

- Ensure compliance with all federal, state, and local building codes, safety regulations, and environmental requirements
- Oversee inspections, permitting, and regulatory coordination
- Implement policies and procedures to ensure workplace safety and risk mitigation.

Interdepartmental & Community Coordination

- Collaborate with City departments to assess facility needs and align services with operational requirements



The ideal candidate will bring ten (10) or more years of executive-level experience leading large, complex facilities portfolios and capital programs, along with a proven ability to manage multidisciplinary teams. Preferred qualifications include an advanced degree in engineering, business, public administration, or related field, professional licensure as a PE or RA, and industry-recognized certifications such as CFM or PMP.



Inside the Organization

The City of Virginia Beach exists to enhance the economic, educational, social, and physical quality of the community and provide valued, sustainable, municipal services.

The City is led by the City Manager in a Council-Manager form of government, inclusive of ten Councilmembers and the Mayor. The City's organizational values guide member performance and define the culture. These values include quality customer service, teamwork, leadership and learning, integrity, commitment, inclusion, and diversity.

The City of Virginia Beach employs over 7,000 City employees, and the City's operating budget is \$2.5 Billion. The average employee tenure is 10 years.

Inside the Office of Public Facilities

The Chief Facilities Officer position was recently created as part of an organizational restructure. This key leadership position will provide leadership, oversight and coaching to approximately 200 employees. Exciting future projects may include:

- Design and build of a new state-of-the-art law enforcement training academy
- Courts modernization project(s)
- Virginia Aquarium facility plan, updates and refurbishment
- Municipal complex master plan and refurbishments
- Design and build of a beach maintenance facility

Learn more at

[VirginiaBeach.gov/PublicFacilities](https://www.virginiabeach.gov/PublicFacilities).

The Community

As the largest city in the Commonwealth of Virginia with a population of 460,000, Virginia Beach is also the 43rd largest city in the nation. Virginia Beach has a thriving economic development and tourism industry with a wide variety of hotels and attractions including the Virginia Aquarium and Marine Science Center, Virginia Beach Sports Center, skate parks, and annual festivals. Other key economic drivers include the military and agriculture.

Key City Buildings

- Six public libraries
- Seven community recreation centers
- Four police precinct stations
- 22 Fire and EMS stations
- A comprehensive Housing Resource Center
- The Virginia Aquarium
- City Hall and municipal complex buildings
- Circuit, General District and Juvenile & Domestic Relations court facilities
- Correctional facility
- Convention center, sports centers, concert and arts venues

About Virginia Beach

- Recognized as one of the best-managed cities in America
- Best Large City for Veterans to Live – *USA Today*
- AAA-rating from all three bond rating agencies (for 13 straight years)
- Nationally Acclaimed Public Schools
- 38 miles of beaches on the Atlantic Ocean & Chesapeake Bay
- 23,000 acres of farmland and agriculture
- 265 parks covering more than 4,000 acres
- Low crime rate





Compensation and Benefits

The salary is commensurate with experience with a target starting salary of \$150,000 - \$180,000. This position is an at-will appointment. The City of Virginia Beach is an Equal Opportunity Employer and VETS Indexes Recognized Employer offering a generous benefits package including health, dental, and life insurance, retirement and savings plans, holidays, and annual/sick leave.

How to Apply

Applications will be accepted via [VirginiaBeach.gov/careers](https://www.virginiabeach.gov/careers). The position will be open until filled with a first review of applicant submittals occurring by **June 15, 2026**.

Contact

Questions can be directed to **Monica Kopin, Director of Human Resources - Talent Acquisition and Workforce Development** at mkopin@VBgov.com.

The City of Virginia Beach is an Equal Opportunity Employer.



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